
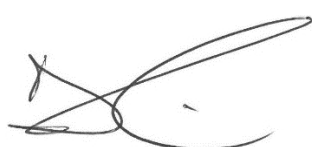



**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 26 May 2020		Ref No: 154
Type of Operational Decision:		
Executive Decision	<input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication		
Title/Subject matter: Re-Establishment of Site Visits and Inspections for Engineering Services staff.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget	Yes	
(ii) in accordance with Council Policy	Yes	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No	
Details of Operational Decision Taken [with reasons]: In line with the attached government guidance on working outdoors, all Engineering Services staff can now undertake any and all site visits/inspections as and when required (as per done pre-lockdown). This will sometimes necessitate visiting Council offices to collect plans and records but this will also be done in accordance with all current government/Council guidelines issued to staff.		
 working-safely-during-covid-19-constru		
Decision taken by:	Signature:	Date:
David Giblin Head of Engineering		26/05/2020

Neil Long Assistant Director		26/05/2020
Donna Ball Executive Director		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**